

Cambridge University Ski and Snowboard Club

Privacy Notice

This statement explains how the Cambridge University Ski and Snowboard Club (“we”, “us” and “our”) handles and uses the personal information we collect about our members and other interested parties for processes relating to our operations and activities.

When changes are made to this statement, we will publish the updated version on our website and notify you by email.

The controller for your personal information is Cambridge University Ski and Snowboard Club. The person responsible for data protection within our club is President Rupert Swallow who can be contacted at rs2013@cam.ac.uk.

How we use your personal information

We collect and process your personal information for a number of purposes, including:

- In order to provide you with information, per your membership contract, we will use your contact information to send you emails about club activities and notifications. We will retain your contact information for as long as you wish to be contacted by the club, both in your capacity as a current member, and your future capacity as an alumnus
- Records of payments of membership subscriptions to ensure the Club the Club's finances run efficiently.
- We require your consent to collect information about any relevant medical or health issues which may impact your participation in sport as well as in emergency contact details. We use this information to ensure that the Club and its coaches can deliver a safe and appropriate program of training for our members. We will retain and process this information for as long as you remain an active playing member of the Club.
- Once graduated you will be transferred to an alumni mailing list where you may be contacted for any alumni events that take place

How we share your personal information

- We share some of your personal information with the University, only where there is a specific need to, including for registration as a University Sports Club, and to provide information regarding Blues/sporting achievements/appearances for your University records.

- Any personal information required by the Varsity Trip will be collected by them entirely, unless you are attending the 'Racers Package'.
- We use University IT facilities to store electronic copies of personal information.
- We may share your personal information with certain organisations overseas, including the Varsity Trip selected partner or companies from which we are purchasing club kit.

We may also be subject to a legal requirement (with or without your consent) to share your personal information with the University or a government agency (such as the police or security services or other statutory authorities with investigatory powers) under special circumstances (e.g. relating to tax, crime or health and safety). Where feasible and appropriate, we will notify you of our intention to share such information in advance.

Your rights

You have the right to access the personal information that we hold about you. You also have the right to ask us to correct any inaccurate personal information we hold about you, to delete personal information, or otherwise restrict our processing, or to object to processing or communications, or to receive an electronic copy of the personal information you provided to us. Please note that all of these rights are qualified in various ways.

If you have questions or concerns about how your personal information is used, please contact us using the above details.

If you remain unhappy with the way your information is being handled, or with the response received from us, you have the right to lodge a complaint with the Information Commissioner's Office at Wycliffe House, Water Lane, Wilmslow, SK9 5AF (<https://ico.org.uk/>).

Last updated: 10th January 2019